

# Guide to Player Self-Registration via MyFootballClub - 2018



Welcome to MyFootballClub Registration for Castlemaine Goldfields FC

Go to the Play Football website - [www.playfootball.com.au/player/player-registration](http://www.playfootball.com.au/player/player-registration)

To commence the process of registering with CGFC, go to the Play Football website - [www.playfootball.com.au/player/player-registration](http://www.playfootball.com.au/player/player-registration) and choose the scenario below which best describes your registration history.

**A) I know my FFA number and I am ready to proceed to a login screen to retrieve my password and or complete my registration.**

<https://live.myfootballclub.com.au/SelfReg/>

If you know your FFA number but not your password click the (need a password?) link and fill out the form on the next screen.

The image shows two side-by-side screenshots of the MyFootballClub Registration system. The left screenshot is the 'Login' page. It features the Football Federation Australia logo and the text 'MyFootballClub Registration'. Below this, it says 'Please use your FFA number and password to login. If you do not know your number or password click on the relevant links below.' There are two input fields: 'FFA No. \*' with a blue link '(Need your FFA Number?)' and 'Password \*' with a red link '(Need a password?)'. A red box highlights the '(Need a password?)' link, and a red arrow points from it to the right screenshot. The right screenshot is the 'Step 1: Account Access' page. It says 'Enter your FFA number and your email address below then click on Proceed.' There are two input fields: 'FFA No. \*' and 'Email address \*'. Below these are 'Proceed' and 'Cancel' buttons, and a 'Need help?' link.

**B) I have been registered as a player/referee/coach/volunteer before but need to find my FFA number prior to completing my registration.**

<https://live.myfootballclub.com.au/Signup/FFAMemberSignup.aspx>

If you have forgotten your or your child's FFA number, enter their name and DOB to search and retrieve their FFA number.

If you then also need a new password go back to option A) above and follow the instructions to also retrieve a new password.

The image shows a screenshot of the MyFootballClub website. At the top, it says 'MYFOOTBALLCLUB' and 'Proudly partnered with rebel'. Below this is a search form with three input fields: 'First Name \*', 'Last Name \*', and 'Birth Date \*' (with a date picker icon). A 'Search' button is to the right of the 'Last Name' field. Below the search form is a table titled 'Existing Accounts' with columns for 'ID', 'First Name', and 'Last Name'. Below the table is a message: 'FIND YOUR FFA NUMBER - Enter Your First Name, Last Name and Birth Date above and Hit Search. If your search is successful click on your name to take you to the login of the MyFootballClub Registration System. If your search is unsuccessful but you have played football in the last five years (and therefore have been allocated an FFA number) please try an alternate spelling of your name (e.g. Steve v Stoghen). If you still cannot find your number but you believe you should have one please contact support on (02) 8020 4199.' At the bottom right, it says 'Page 1 of 0 (0 items)'.

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## C) I know my FFA number and password and want to complete my registration.

<https://live.myfootballclub.com.au/SelfReg/>

1. If you know your FFA number password enter both and login.
2. To begin registration, click on "Register"

**Check contact details and update if necessary** - The next two steps are Optional

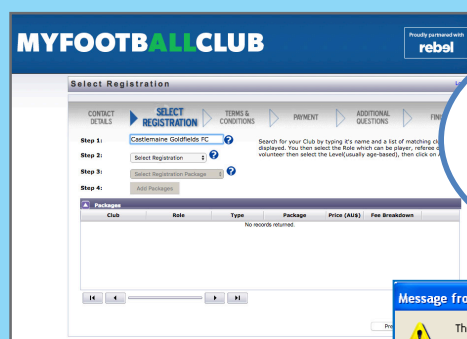
3. Click "Add new Image", click "Browse" and select a photo from your computer.
4. Under "Subject" type your name and then click "Save and Exit"
5. Update your Personal and Contact Details, and then click on "Next" at bottom of page

### Select Registration package

6. If you have not previously registered with the club, at Step 1 on the screen: Type in our Club name which is Castlemaine Goldfields FC and then click on this name in the drop down menu that appears.  
Once selected CGFC packages are made available.

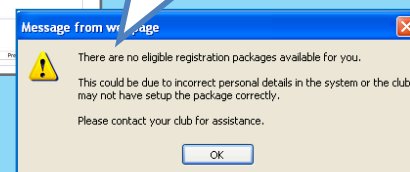
**Note:** You must select our Clubs name from the drop down menu for packages to be made available.

8. Choose the option "Player" in the Select Registration drop down list. (Step 2 on the screen)
9. Select the appropriate Registration Package that applies to you from drop down list. (Step 3 on the screen)
10. Click on "Add Packages" (Step 4 on the screen) and then click on "Next"



### ERROR ALERT!

If you see this error, select "OK" and ensure that the correct Club Name is typed in and selected from the drop down box  
**Castlemaine Goldfields FC**



### Acknowledging Terms and Conditions

11. Read and acknowledge all Terms and Conditions by checking all boxes and then click on "Next".

### Payment Options Screen

12. You will be given the option to select either "Pay Online" or "Manual Payment at Club".
13. If you select "Pay Online" you will be guided to pay your registration fee immediately on-line via Credit Card (MasterCard or Visa).
14. If you select "Manual Payment at Club" an invoice will be emailed to you. Under this option, Castlemaine Goldfields FC then requests that you pay the invoice directly to our bank account either online or at the bank. Our bank account details are on the invoice as well as at the end of this guide.

### Answer Additional Questions

15. Answer the questions, click on "Save All Answers" or click on "Next".

### Your Online Registration is now complete! What happens next?

16. Your Registration Status is now "Pending Awaiting Payment". The Club Registrar, Jake Bovill, will complete the final step of accepting your registration to make you Active and finalise your registration with FFA to make you eligible to play. We will contact you directly to advise the next steps in terms of payment of your registration with the Club.

## D) Updating details

If you wish to update any of your personal details at any time log in to your MyFootballClub account then Click on "My Details" then "Edit My Details" to update your Personal and Contact Details. Finalise by clicking "Save My Details" You may also Change your Password in this section by clicking "Change Password" and clicking "Save"

## E) Where do I go for help?

Contact club registrar, Jake Bovill, via e-mail: [registrations@castlemainegoldfieldsfc.net.au](mailto:registrations@castlemainegoldfieldsfc.net.au)  
FFA Support Centre Ph: (02) 8880 7983 or e-mail [myfootballclub@footballaustralia.com.au](mailto:myfootballclub@footballaustralia.com.au)  
FFV MyFootballClub Support Ph: (03) 9474 1800 (Press 2) or e-mail [myfootballclub@footballfedvic.com.au](mailto:myfootballclub@footballfedvic.com.au)

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## CGFC Registration Packages – what to choose

AGE LEVEL	DESCRIPTION	FULL FEE	CONC. FEE
<b>Small-sided</b>	Friday afternoon introductory program for players turning 5-9 this year	<b>\$75*</b>	<b>\$60*</b>
<b>U10/U11 boy</b> <b>U10/U11 girls</b>	Playing either U10s or U11s (BASL leagues)	<b>\$170</b> <b>\$145</b>	<b>\$150</b> <b>\$125</b>
<b>U12-U16 boys</b> <b>U12-U16 girls</b>	Playing in U12-U16 teams (BASL leagues)	<b>\$200</b> <b>\$175</b>	<b>\$180</b> <b>\$155</b>
<b>U18s</b>	Players (mixed gender) aged 16-18 in 2018, wishing to play in the BASL (Bendigo) U18s competition.	<b>\$200</b>	<b>\$180</b>
<b>Youth Men</b>	Male players aged 16-18 in 2018, wishing to play in CGFC senior teams in the FFV Metro League.	<b>\$200</b>	<b>\$180</b>
<b>Senior Men</b>	Male players aged 19-35 in 2018, who wish to play in CGFC teams in the FFV Metro League.	<b>\$325</b>	<b>\$280</b>
<b>Senior Men over 35</b>	Male players 36+ who wish to play in a CGFC team in the FFV Metro league	<b>\$280</b>	<b>\$235</b>
<b>Youth Women</b>	Female players aged 16-18 in 2018, wishing to play in a CGFC team in the FFV Metro league	<b>\$195</b>	<b>\$175</b>
<b>Senior Women</b>	Female players aged 18-35 in 2018, wishing to play in a CGFC team in the FFV Metro league	<b>\$310</b>	<b>\$265</b>
<b>Senior Women over 35</b>	Female players 36+ who wish to play in a CGFC team in the FFV Metro league	<b>\$280</b>	<b>\$235</b>

\* Small Sided will be run in Term 2 and Term 3 in 2018. Fee is for one Term.

### Concession Fees

These are available for those with a Health Care Card, or who are Students, or who are the second or subsequent family members to register with CGFC, where there is more than one registered player in the same family.

### Payment Plans and Player Bursary Fund

CGFC are able to offer assistance to all families by arrangement of a payment plan to spread payments or you may be able to apply for financial support through our Player Bursary Fund. Please contact for the club registrar Jake Bovill and the relevant age group Coordinator for more details.

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## Payment Details

If you have chosen the "Manual Payment at Club" option then Castlemaine Goldfields FC requests that you pay the invoice amount directly into our bank account as this helps considerably our limited volunteer administration resources. On the rare occasion that the team you wish to join is full all funds will be refunded.

Please make payment to our Bank Australia (MECU) bank account, either in person at the branch at 75 Mostyn Street or by internet banking. Use **PLAYER'S name as the Reference**.

CGFC account details:

Bank: Bank Australia

BSB: 313140

Account Number: 12028370

Account Name: Castlemaine Goldfields FC

Please use Player name in transaction reference

## Contacts

### Age Group Coordinators

SMALL SIDED Coordinator - Tony Cormack [tony@ffburo.com](mailto:tony@ffburo.com)

10 Coordinator - John Van Tiggelen [jvantiggelen@gmail.com](mailto:jvantiggelen@gmail.com)

U12 Coordinator - Glen Springate [glenpringate@gmail.com](mailto:glenpringate@gmail.com)

U14 Coordinator - John Harvey [john.r.harvey@gmail.com](mailto:john.r.harvey@gmail.com)

U16/U18 Coordinator - Ashley McCoy [ashley@mindeater.com](mailto:ashley@mindeater.com)

### Club Registrar

Jake Bovill [registrations@castlemainegoldfieldsfc.net.au](mailto:registrations@castlemainegoldfieldsfc.net.au)

**For more information about playing or volunteering at CGFC  
visit our website [www.castlemainegoldfieldsfc.net.au](http://www.castlemainegoldfieldsfc.net.au)  
or follow us on facebook [www.facebook.com/castlemainegoldfieldsfc](https://www.facebook.com/castlemainegoldfieldsfc)**

**#CGFC #GoTheMaine #Mainers #CGFC2018**

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## Guide to Player Ages 2018

### SMALL SIDED SOCCER

**For boys & girls turning 5 through to turning 9 this year.**

Small Sided Coordinator - Tony Cormack [tony@ffbuoro.com](mailto:tony@ffbuoro.com)

### U10s

**For boys & girls turning 10 this year.**

U10 Coordinator - John Van Tiggelen [jvantiggelen@gmail.com](mailto:jvantiggelen@gmail.com)

### U12s

**For boys & girls turning 11 or 12 this year.**

U12 Coordinator - Glen Springate [glenspringate@gmail.com](mailto:glenspringate@gmail.com)

### U14s

**For boys & girls turning 13 or 14 this year.**

U14 Coordinator - John Harvey [john.r.harvey@gmail.com](mailto:john.r.harvey@gmail.com)

### U16s

**For boys & girls turning 15 or 16 this year.**

U16/U18 Coordinator - Ashley McCoy [ashley@mindeater.com](mailto:ashley@mindeater.com)

### U18s

**For boys & girls turning 17 or 18 this year.**

U16/U18 Coordinator - Ashley McCoy [ashley@mindeater.com](mailto:ashley@mindeater.com)